

**STATEMENT OF ORGANIZATION AND PROCEDURES
FOR THE TRI-CITY COUNCIL OF MOHAVE COUNTY, ARIZONA**

PURPOSE

To provide to the governing bodies of the cities of Bullhead City, Arizona, Kingman, Arizona and Lake Havasu City, Arizona, a forum for discussion and organization on common matters being heard before the Mohave County Board of Supervisors, special taxing districts, the Arizona State Legislature and the United States Congress.

PREAMBLE

These rules of procedure have been independently adopted by the governing bodies of the cities of Bullhead City, Arizona, Kingman, Arizona and Lake Havasu City, Arizona, to ensure continuity of action in the consideration of items coming before the Tri-City Council to the end that the citizens of the aforementioned cities will be better served by their respective governing bodies.

ARTICLE I

ORGANIZATIONAL STRUCTURE

I. CREATION

The Tri-City Council is hereby created and shall be formally referred to as the Tri-City Council of Mohave County, Arizona.

II. INCLUDED PARTIES

The Tri-City Council is organized to principally include representatives from the governing bodies of the cities of Bullhead City, Arizona, Kingman, Arizona and Lake Havasu City, Arizona. Additionally, the governing body and elected executives within Mohave County, Arizona shall be invited to participate in organized meetings of the Tri-City Council.

ARTICLE II

RULES OF PROCEDURE

I. CHAIRPERSON

1. Terms and Rotation

The Chairman of the Council shall be selected from only the Mayors of the three cities. The term of Chairmanship shall begin July 1 and end June 30 every year

but the Chairman will remain in authority until a new Chairman is selected. The Mayor selected as Chairman shall serve a term of one year. The Mayor from each city shall serve one term every three years.

II. MEETINGS

1. Frequency and Location

Regular meetings of the Tri-City Council shall occur every three months. The summer meeting shall be designated the annual business meeting and shall begin with the change in Chairmanship for a new one year term. Each City will rotate the hosting of a regular meeting every three months. A special meeting may be convened upon the announcement of the Chairman.

2. Annual Business Meeting

The regular summer meeting of the Tri-City Council shall be designated the Annual Business Meeting. Time shall be set aside for the election of a chairman, amendments to Council bylaws, and other administrative matters coming before the Council.

3. Notification

Each respective city clerk shall independently abide by Arizona Open Meetings Law by posting a quorum notice and following regular rules of procedure for meetings of the City Council.

III. AGENDA & MINUTES

1. Meeting Agenda

In accordance with the Open Meeting Law, each meeting of the Tri-City Council will follow a pre-posted meeting agenda. The agenda setting committee will consist of no less than the mayor and manager of each city. The agenda setting committee will meet to formulate the agenda with ample time to post the meeting and prepare background information.

2. Meeting Minutes

Minutes for each meeting of the Tri-City Council shall be stored for reference by each participating city. The hosting City shall be responsible for recording the meeting and preparing meeting minutes. Upon their completion, the meeting minutes shall be in compliance with the Arizona Open Meeting Law and disbursed to each participating city clerk for follow up action.

IV. VOTING MEMBERS

1. Voting Members

Voting members of the Tri-City Council shall include all municipal council members and the city managers of the participating cities.

2. Non-Voting Members

Non-voting members of the Council shall include representatives from Mohave County and staff members of the participating cities.

3. Quorum Definition

A quorum of the Council shall include the mayor, city manager and one city council member from each city. Temporary substitutes may be designated by an absentee member and said substitute shall have full voting privileges upon approval by the Chairman. Elected officials may only be substituted by elected officials from the same governing body.

V. PARLIAMENTARY PROCEDURE

A current version of Robert's Rules of Order may be referred to and utilized by the Chair to determine appropriate means of proceedings that may not be covered by these rules. Any interpretation, however, must be consistent with the basic principles of parliamentary law: 1) courtesy and justice to all; 2) consider one thing at a time; 3) the minority must be heard; and 4) the majority must prevail. In the event of a tie vote, the motion shall be considered lost.

VI. SHARED RESPONSIBILITY

All contracts, financial and other obligations entered into through formal action of the Tri-City Council shall be shared equally by the three cities unless the action specifically identifies a disproportionate sharing provision.

VII. PROCEDURE FOR DISSOLUTION

At any regular or special meeting of the Tri-City Council, a vote may be taken to dissolve the organization and set an effective date. Or, by passage of a city council resolution, a participating city may opt to be removed from the Tri-City Council. The removal of a participating City shall immediately establish the dissolution of the Tri-City Council.

VIII. AMENDMENTS

1. Amendments Procedure

Amendments to these rules may be made by the Council upon the affirmative vote of a majority, provided such amendment is proposed at a preceding meeting, or is submitted in writing at a prior regular meeting of the Council and is recorded in the minutes of such meeting. Amendments so adopted shall become effective immediately following their adoption unless otherwise stated in the motion.

2. Annual Review

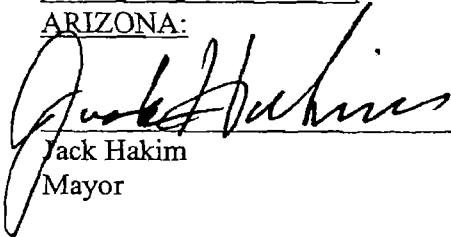
The Council shall review the bylaws every year as a portion of their annual summer business meeting procedures.

3. Filing and Distribution


Copies of these rules and any amendments thereto shall be distributed to the members of the Council and to the City Clerk of each participating City. Each City Clerk shall maintain a file of the original copies of these rules and any subsequent amendments.

Passed and adopted on this 29th day of October 2008.


FOR BULLHEAD CITY,
ARIZONA:


Jack Hakim
Mayor

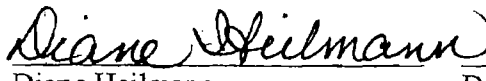
FOR KINGMAN,
ARIZONA:

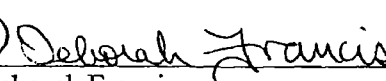

John Salem
Mayor

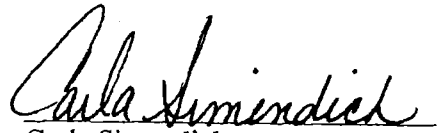
FOR LAKE HAVASU CITY,
ARIZONA:


Mark S. Nexsen
Mayor

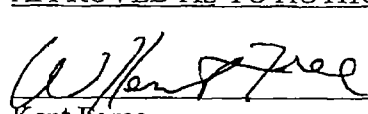
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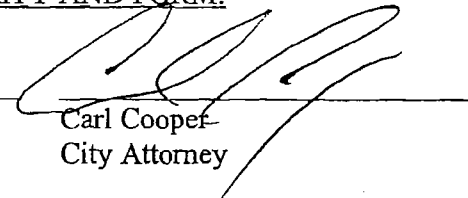

Diane Heilmann
City Clerk

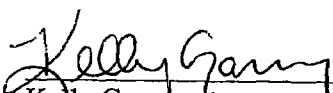

Deborah Francis
City Clerk


Carla Simendich
City Clerk

APPROVED AS TO AUTHORITY AND FORM:


Kent Foree
City Attorney


Carl Cooper
City Attorney


Kelly Garry
Acting City Attorney