



# TURF REBATE APPLICATION

**PLEASE SAVE ALL ORIGINAL INVOICES/RECEIPTS  
(YOU WILL NOT GET A REBATE WITHOUT THEM)**



**STEP 1— READ PROGRAM REQUIREMENTS, THEN FILL OUT THE APPLICATION BELOW (please print).**

Name/Property Owner \_\_\_\_\_

Home Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Property Street Address \_\_\_\_\_

Assessor Parcel Number(s) \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

If you live in a Gated Community, Access Code Please \_\_\_\_\_

Mailing Address (if different from above) \_\_\_\_\_

Square Feet of Grass You Plan to Remove \_\_\_\_\_

Front Yard \_\_\_\_\_

Back Yard \_\_\_\_\_

*I have read and agree to comply with all rebate program requirements (attached) and understand that starting without City of Bullhead City approval will make my conversion ineligible.*

Signature of Applicant (property owner) \_\_\_\_\_

Date \_\_\_\_\_

**STEP 2— MAIL, FAX, OR EMAIL YOUR COMPLETED APPLICATION WITH REQUIRED INFORMATION TO:**

CITY OF BULLHEAD CITY  
Water Resources Division  
2355 Trane Road  
Bullhead City, AZ 86442  
928-763-0122 ext. 299 928-763-0131 (fax)

CONTACT: Anthony Kozlowski  
akozlowski@bullheadcity.com

*Please attach a site plan with dimensions, that shows the square footage of the area from which you will be removing the grass and/or surface water. A site plan is included for your use.*

**STEP 3— WAIT TO RECEIVE APPROVAL FROM THE CITY OF BULLHEAD CITY BEFORE BEGINNING YOUR CONVERSION (ALLOW TWO WEEKS FOR THE CITY TO RESPOND TO YOUR APPLICATION).**

**STEP 4 — CONTACT THE CITY ONCE YOU COMPLETE THE TURF CONVERSION PROJECT (YOU WILL HAVE SIX MONTHS FROM YOUR APPROVED APPLICATION TO PROCEED DATE).**

**AREA FOR OFFICE USE ONLY**

Preliminary Inspection Date \_\_\_\_\_

Rebate Amount \_\_\_\_\_

Final Inspection Date \_\_\_\_\_

Ok to Pay Signature & Date \_\_\_\_\_

W9 to Finance Date \_\_\_\_\_

Account # 210-619-3050-4312

Rear Yard



Home or Business

Front Yard



## ***TURF REBATE PROGRAM***



### **ABOUT THE REBATE PROGRAM**

The purpose of the Turf Rebate Program is to help our property owners reduce their landscape water use by replacing their water thirsty grass with landscape materials that are appropriate for our desert climate. If you currently have a landscape consisting of grass, converting it into an attractive low-water using landscape is one of the best ways to conserve water and energy, save money on your water bill, and create a landscape that is much easier to maintain.

### **ELIGIBILITY**

- A. Authorization to Proceed: Before removing any grass, an application must be submitted to the City and the applicant must participate in a pre-conversion site inspection. Starting without City approval will make the conversion ineligible.
- B. Customer Eligibility: The property must be located within the city limits of Bullhead City. The applicant must be the property owner. The property that is the subject of the application may receive only one turf rebate annually.
- C. Qualifying Areas: Areas to be converted must be a living maintained lawn or permanently-installed outdoor surface of water. The areas may not be left bare. Conversions must be turf to artificial turf, a combination turf to artificial turf and low-water using plant materials, or turf to low-water using plant materials.
- D. Compliance: The conversion must comply with the approved site plan, all applicable city codes and in particular, Chapter 17.48 of the Bullhead City Municipal Code. This Chapter includes a list of permitted low-water using plant materials.
- E. Minimum Project Size: At least 500 square feet of lawn and/or water surface must be converted. Smaller projects are accepted if they completely eliminate a lawn or water feature.

### **TERMS OF THE REBATE**

- A. Annual Incentive Amounts: For this budget year the City has designated \$250,000 to be used for the Turf and Other Rebate Programs. The City's fiscal year is July 1 through June 30. Conversion projects are subject to the availability of funds and must take place during this budget year.



## ***TURF REBATE PROGRAM***



- B. Incentive Amounts for Properties Zoned for Single Family Residential Use: The City is using the methodology set forth below for projects located on land zoned for single family residential uses.

Grass to Artificial Turf, a 75% rebate up to \$5,000 based upon the invoices submitted for that portion of the project and for Rock and Low Water Using Plants, a 75% rebate up to \$2,500 based upon the invoices submitted for that portion of the project on the subject parcel(s).

- C. Incentive Amounts for Properties Zoned for Multiple Family Residential, Commercial, and Industrial Uses: The City is also using the methodology set forth below for projects located on land zoned for multiple family residential, commercial, and industrial uses.

Grass to Artificial Turf, a 75% rebate up to \$10,000 based upon the invoices submitted for that portion of the project and for Rock and Low Water Using Plants, a 75% rebate up to \$5,000 based upon the invoices submitted for that portion of the project on the subject parcel(s).

- D. Important Timelines and Deadlines: Within 6 months of approval of your application, you must complete your conversion and notify the City. The City will inspect completed projects for compliance. If the conversion fails inspection, you will be granted 60 days or the remainder of the 6-month period, whichever is greater, to attain compliance and notify the City.

- E. Licenses: On properties zoned for Multiple Family Residential, Commercial, and Industrial projects, the applicant must use a business with a Bullhead City business license and one that is licensed through the Arizona Registrar of Contractors. You can contact the City at 928-763-0110 to inquire about the city business license. You can search the Registrar of Contractors website at <http://www.azroc.gov/> to see if the business has a contractor's license. Projects located on lands zoned single family residential are exempt from this requirement.

- F. Rebates: **PLEASE SAVE ALL OF YOUR INVOICES/RECEIPTS.** The City must have the invoices/receipts to calculate the rebate. A check will be issued to property owner approximately 30 days after the final inspection.

- G. A signed W-9 form will be required with the application.

- H. Your project rebate may be considered taxable income. Current law requires the city to issue form 1099 to applicants who receive rebate payments of \$600 or more. For more information on whether your rebate check will be considered taxable income, please contact a qualified tax professional (a number of governmental entities are urging congress to adopt amendments to the tax code which would no longer treat rebates as income).