

**ENCROACHMENT PERMIT APPLICATION FOR WORK  
IN A DRAINAGE OR PUBLIC UTILITY EASEMENT  
(Per City Titles 12 & 17)**

<p><b>TYPE OF EASEMENT</b></p> <p>_____ Drainage</p> <p>_____ Public Utility</p>	<p align="center"><b>TYPE OF ENCROACHMENT</b> (Retaining wall, fence, driveways, sewer taps, etc.)</p> <hr/> <p align="center">Will there be a grade change more than 2 vertical feet to accommodate the driveway and/or sidewalk improvement?</p> <p align="center"> <input type="checkbox"/> Yes    <input type="checkbox"/> No    <input type="checkbox"/> N/A         </p> <p>Construction Start Date: _____</p>
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Address/Location of Project: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Address of Property Owner (if different from above): \_\_\_\_\_

Property Owner's Phone Number: \_\_\_\_\_

Contractor's Signature: \_\_\_\_\_ Phone #: \_\_\_\_\_

Firm Name: \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

I understand that work within a Drainage or Public Utility Easement shall be performed in accordance with all provisions of the *Bullhead City Municipal Code*. Specifically, I am familiar with "Title 12: Streets, Sidewalks, and Public Places and Title 17: Zoning." Copies of these "Titles" are available upon request from the Engineering Department. The complete *Bullhead City Municipal Code* is on record for review at the office of the City Clerk or at [www.bullheadcity.com](http://www.bullheadcity.com).

I also understand that certain types of encroachments may require a letter of clearance from the utility companies and/or a Building Permit from the Bullhead City Building Department.

Signature of Property Owner: \_\_\_\_\_

Office Use Only:

<p>Utility Clearance Letters Received:    <input type="checkbox"/> Yes    <input type="checkbox"/> N/A</p> <p>Business License Expires: _____</p> <p>State Contractor's License Verified: _____</p>	<p>Permit #: _____</p> <p>Permit Fee: _____</p> <p>Engineering Approval: _____</p>
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