CITY OF BULLHEAD CITY
Swimming Pool / Spa

This list has been compiled in order to outline the most common type of Swimming Pool / Spa submittal. All requirements for a specific project type may not be listed. It is the applicant’s responsibility to verify specific conditions of approval. If you have questions contact City staff for clarification prior to submittal at 928-763-0124. Failure to provide a complete submittal, as outlined below, may cause delays in the processing of your permit.

Definitions:

- A “Swimming Pool” is as follows: “Any structure intended for swimming or recreational bathing that contains water over 24 inches deep”. This includes in-ground, above-ground and on-ground swimming pools, hot tubs and spas.
- A “Storable Swimming Pool” is as follows: “Those that are constructed on or above the ground and are capable of holding water with a maximum depth of 42 inches, with nonmetallic, molded polymeric walls or inflatable fabric walls regardless of dimension.” Typically this would be a single family residential above-ground swimming pool that has a cord-connected pool filter, is hose filled and is taken down in the winter.

Building Codes:

- All swimming pool installations are to comply with the adopted building codes (as amended):
  - Residential: 2006 International Residential Code; including but not limited to Chapter 41 Swimming Pools and Appendix G Swimming Pools, Spas and Hot Tubs and applicable sections addressing electrical, mechanical, plumbing and fuel gas requirements.
  - Commercial: 2006 International Building Code; including but not limited to Section 3109 and applicable sections of the 2006 International Plumbing, Mechanical and Fuel Gas Codes, and the 2005 National Electrical Code.

Zoning Codes:

- All swimming pools are to comply with municipal code 17.06.170 “Swimming Pool Safety”.
  - All swimming pools shall be enclosed in accordance with the latest adopted building codes.
  - In single-family residential zoning districts, swimming pools shall be in the side or rear yard and there shall be a distance of at least five feet between any property line and the waters edge.
  - In all other zoning districts, swimming pools shall be in the side or rear yard and there shall be a distance of at least twenty-five feet between any property line and the waters edge.

Pool Barriers:

- A “Pool Barrier” is as follows: A fence, wall, building wall or combination thereof which completely surrounds the swimming pool and obstructs access to the swimming pool. Components of the barrier may require alarms on doors and windows, self-closers on doors and gates and listed safety covers. See Residential Pools, Spas and Hot Tubs Barrier Regulations handout.
- Permits are not required for the construction of fences 6’ or less in height. Fences must meet municipal code height and location requirements. Fences in a recorded easement require an Encroachment permit.
- Water features and hardscape (boulders, waterfalls, slides, decking, etc.) within 48” of any property line shall not reduce the minimum 45” distance between the tops of horizontal members barrier requirement. See Residential Pools, Spas and Hot Tubs Barrier Regulations handout.
POOL BARRIER COMPLIANCE IS INCLUDED AS PART OF THE SWIMMING POOL PERMIT. THE POOL BARRIER MUST BE IN PLACE PRIOR TO WATER BEING PLACED IN THE SWIMMING POOL. THE PROJECT IS SUBJECT TO REFERRAL TO CODE ENFORCEMENT AND THE PROPERTY OWNER AND CONTRACTOR ARE SUBJECT TO POSSIBLE MUNICIPAL COURT ACTION IF WATER IS PLACED IN THE SWIMMING POOL WITHOUT THE CODE COMPLIANT POOL BARRIER IN PLACE.

SWIMMING POOL PROJECTS MUST BE COMPLETED WITHIN 180 DAYS OF PERMIT ISSUANCE. A PERMIT EXTENSION OF TIME WILL NOT BE GRANTED IF THE PERMANENT CODE COMPLIANT POOL BARRIER IS NOT IN PLACE.

GENERAL REQUIREMENTS FOR RESIDENTIAL PLAN SUBMITTAL:

- One (1) completed Permit Application worksheet.
- One (1) completed Pool Barrier Checklist & Agreement form.
- Two (2) copies of 8 1/2” x 11” Site Plan.
- Two (2) complete sets of Plans.
- One (1) copy of applicable Outside Agency Approvals.
- Plan review fees are collected at the time of submittal.

Site Plans:

- Site Plan (8 ½” x 11”) to include:
  - Property dimensions, setbacks and easements.
  - Locations of all existing and proposed structures. Include type of structures, dimensions and distances to property lines and other structures.
  - Locations of existing or proposed code compliant pool barriers. Include type of barrier and dimensions. THE POOL BARRIER IS PART OF THE SWIMMING POOL PERMIT.
  - Elevations at all property corners and finished decking locations. Drainage away from structures.
  - Locations of existing and proposed utility lines (water, electric, fuel gas).
  - Location of proposed swimming pool equipment and equipment enclosure (if applicable).

Plans:

- Expanded swimming pool area layout (11” x 17” minimum) to include:
  - Locations, types and dimensions of all proposed features to include swimming pool, spa, raised platforms, boulders, water features, slides, fire pits, torches, etc.
  - Elevations of the proposed features to include swimming pool depths and finished elevations of decking, platforms and water features, etc. (a 3-D rendering may be required to clarify). Please remember that fence walls that were not designed to retain soil cannot be used to support features.
  - Locations and dimensions of decking stairs. Must be building code compliant for width, rise, run, guard railings, handrails, etc.
  - Locations and specifications of electrical, plumbing and fuel gas lines (depths, lengths, materials and sizes). Locations and size of service panels and sub-panels (if applicable).
  - Location of proposed swimming pool equipment and equipment enclosure (if applicable). Building code and manufacturer working clearances are to be maintained.
  - Declare where the excavated material will be moved to, either on-site or off-site. A grading permit may be required.
  - Declare a backwash plan. Please note that it is a violation to drain swimming pools into City streets. Swimming pools may be drained into the City sewer system, however, the City will only accommodate flows equivalent to a one-inch gravity line or up to 10 gallons per minute.
  - In areas likely to have expansive, compressible, shifting or other unknown soil characteristics, you may be required to provide a soil test to determine the soil’s characteristics at a particular location. If required this test shall be made by an approved agency using an approved method.
— Structural:
   o Plans and calculations are to be designed by an Arizona licensed registrant (one copy to contain an original seal and signature). Plans are to provide sufficient details to address all proposed features and site conditions.

— Other:
   o Swimming pool equipment motor sizes, voltage and amps.
   o Completed **Swimming Pool Heater** form.
   o Gas fired appliances (fire rings, etc.)
     ▪ Appliance manufacturer, model # and ICC/UL#.
     ▪ BTUs for each appliance.
     ▪ Manufacturer installation manual for each appliance.
     ▪ All appliances must be listed by an approved agency.
   o Completed **Electrical load calculation** worksheet.
     ▪ Required if existing service panel is less than 200 amps.
     ▪ If it appears that the existing service panel may become overloaded by the proposed installation an electrical load calculation form may be required by the City inspector.

**Outside Agency Approvals:**

It is the applicant’s responsibility to acquire all outside agency approvals.

— Projects located on lots utilizing a septic system require approval from the Mohave County Development Services Department.
— Commercial or multi-family projects may require approval from the Arizona Department of Environmental Quality (ADEQ), the Bullhead City Fire Department and, if addressed on Highway 95 or Highway 68, the Arizona Department of Transportation (ADOT).

**OTHER REQUIRED INFORMATION:**

Contractor / Owner Builder:
— General Contractor:
   o Provide contractor’s AZ Registrar of Contractor’s license number.
   o For projects with a valuation of $50,000.00 or more, contractors are to provide a copy of their Arizona Department of Revenue, Bond Exemption Certificate or a One-time Bond Exemption.
   o Provide contractor’s TPT number.
   o Provide contractor’s City of Bullhead City business license number.
— Owner Builder (restrictions apply):
   o Provide a **Declaration of Intent** form signed by the recorded property owner.

**GENERAL INFORMATION**

- See permit **Building and Zoning Permits Guide** for review timelines.
- A permit is required for the installation of a swimming pool.
- A swimming pool is to be located so that it meets Zoning code regulations and installed so that it meets Building code regulations.
- A swimming pool is to be inspected to insure that it has been installed per the approved plans and meets the requirements of the adopted building codes and manufacturer installation instructions.
- Swimming pool alarms and pool barriers are to be in place prior to calling for the first requested inspection.
- **TEMPORARY POOL BARRIER FENCING USED DURING CONSTRUCTION MUST BE 5’ HEIGHT CHAIN LINK. ORANGE VINYL SAFETY BARRIER FENCING (OR SIMILAR) IS NOT AN ACCEPTABLE BARRIER MATERIAL.**
• A representative for the swimming pool installer is to be on site for all requested inspections.
• The permit fees for a swimming pool are valuation based and are calculated using the adopted Comprehensive Fee Schedule.
• Separate permits are required for other structures commonly associated with swimming pools such as the installation of retaining walls, BBQ areas, cabanas, etc.

PERMIT INFORMATION:

• A twenty-four (24) hour inspection request line is available, call (928) 763-0172.
• The permit inspection card must be posted on the construction site at all times.
• The approved plans must be on the job site for all requested inspections
• Prior to digging call Arizona Blue State, Inc at 1-800-STAKE-IT (1-800-782-5348).
• Temporary restroom facilities are required.
• If the project includes vertical construction a minimum three cubic yard trash receptacle is required.

ADOPTED BUILDING CODES (with local amendments):

• 2006 International Residential Code
• 2006 International Building, Mechanical, Plumbing and Fuel Gas
• 2005 National Electric Code
SWIMMING POOL HEATER INFORMATION

Applicant Name: ____________________________________________

Street Address: ____________________________________________

Contractor: ________________________________________________

Pool Size: ___________ Pool Capacity (gals): ________________

Pool Heater Size (BTU): _________ Pool Manufacturer __________

Heater Model #: _______________ ICBO/UL #: __________________

Length of Gas piping: ___________ Gas Pipe Size: ______________

Heater manufacturer's installation manual to be submitted with plans for review.
CITY OF BULLHEAD CITY RESIDENTIAL
ELECTRICAL LOAD CALCULATION
WORKSHEET

PROPOSED OR EXISTING PANEL SIZE
(must equal or exceed total panel load)

SITE BUILT STRUCTURES:

- 3 volt-amperes X total square footage of floor area for general lighting and convenience receptacles (living area only).

- 1,500 volt-amperes X total number of 20 ampere rated small appliance and laundry circuits (minimum of two).

- The nameplate volt-ampere rating of all fastened in place permanently connected or dedicated circuit supplied appliances such as:
  - Range(s)
  - Microwave
  - Oven(s)
  - Cooking Units
  - Clothes Dryers
  - Water Heaters
  - Garbage Disposal
  - Trash Compactor
  - Dish Washer
  - Jetted Tubs
  - Hot Tubs
  - Garage Door Openers
  - ______________________
  - ______________________

SUB TOTAL

- 100% of the first 10,000 volt-amperes plus 40% of any portion of the sum in excess of 10,000 volt-amperes.

PLUS the largest of the following

- The nameplate volt-ampere rating of all AC units or nameplate volt-ampere rating of all heating equipment (whichever is greater).

TOTAL VOLT-AMPERES \( \div 240 = \text{TOTAL AMPS} \)
(VOLT-AMPERES = WATTS)

PLUS

MANUFACTURED HOME / PARK TRAILER (if applicable):

- Nameplate rating in AMPS.

TOTAL PANEL LOAD

Prepared By ________________________________ Date __________

Address _________________________________ Permit Number ___________________
SWIMMING POOL / SPA

POOL EQUIP

POWER POLE

GAS

STREET NAME

#1

#2

#3

#4

#5

#6

#7

#8

#9

#10
SITE PLAN CHECKLIST

All permits will require the following information on two 8½" x 11" site plans

1. The outline or shape of the property to be permitted.
2. All dimensions in respect to the outline of the property.
3. Location and type of property marker (see illustration). The City may require a surveyors certification of the property.
4. Location and dimensions of all structures on the property.
5. Distances of all structures from each other.
6. Distances of all structures from property lines.
7. Locations and dimensions of any easements.
8. Site of origin and termination of all utilities.
9. Name(s) of street(s) adjacent to property.
10. Grade elevations at property pins, finish floor elevations, and any major (3' +/-) slopes or grade changes.
CITY OF BULLHEAD CITY
Swimming Pool/Spa Barrier
Checklist & Agreement

PERMIT #:  PROPERTY OWNER NAME:  POOL CONTRACTOR NAME:

SITE ADDRESS:  MAILING ADDRESS:  MAILING ADDRESS:

APN#:

CONTACT NAME:  CONTACT NAME:

PHONE NUMBER:  PHONE NUMBER:

Arizona State Law and the Bullhead City code require that a Pool Barrier be placed between people and the water.

Pool Barrier Fence Checklist: [✓ check either #1 or #2]
— #1 - A 5 foot high Pool Barrier fence shall surround the entire pool/spa [skip to #3 below].
— #2 - A 5 foot high Pool Barrier fence shall surround the pool/spa except at the house [complete Pool Access Barrier below].

Pool Access Barrier Checklist: [✓ check either #A, #B or #C]
— #A - 5 foot high Pool Barrier fence shall separate the house from the pool/spa including a 36" to 60" wide self-closing gate that is self-latching at not less than 54" above grade and that opens away from the pool/spa.
— #B - A motorized pool safety cover [ASTM F 1346] shall be installed that will cover the pool/spa.
— #C - The house and garage wall doors and sliding glass doors shall have pool alarms. [See Barrier Regulations handout for details.]

Pool Barrier Fence Gates: [✓ check #3 and all others that apply]
— #3 - A 36" to 60" wide self-closing gate that is self-latching at not less than 54" above grade and that opens away from the pool/spa.
— #4 - A swing gate that is wider than 60" shall be pad locked at all times.
— #5 - Other gates installed shall comply with #3 or #4 above.

Pool Barrier Fence Materials: [✓ check one or more as applies]
— #6 - 5 foot high horizontal / vertical fencing of ___wood, ___block / wrought iron, ___other (list) _____________________.
— #7 - 5 foot high solid masonry or concrete fencing.
— #8 - 5 foot high chain link fencing (maximum 1 ½" opening size, 11 gauge).

TEMPORARY POOL BARRIER FENCING USED DURING CONSTRUCTION MUST BE 5' HEIGHT CHAIN LINK. ORANGE VINYL SAFETY BARRIER FENCING (OR SIMILAR) IS NOT AN ACCEPTABLE BARRIER MATERIAL.

Fence Contractor: [✓ check one]
— #9 - 1, as the property owner, shall construct the Pool Barrier.
— #10 - The pool contractor shall construct the Pool Barrier.
— #11 - The fence contractor shall construct the Pool Barrier.

The fence contractor is: [complete]
Fence Contractor Company: ________________________  ROC#: ________  City BL#: ________
Fence Contractor Name: __________________________
Fence Contractor Cell #: __________________________

I have received a copy of this agreement and the City’s Swimming Pool / Spa construction policy. I agree that water shall not be placed into the pool until the Pool Barrier requirements have been completed per the policy. Before the pool may be used it must be “Approved” by final inspection from the City of BHC Building division.

Pool Contractor (print name): ________________________  Home Owner Name (print name): ________________________

Pool Contractor Signature: __________________________  Home Owner Signature: __________________________

Date: ____________________  Date: ____________________
Supervision is the key to prevent drownings
NEVER LEAVE CHILDREN UNSUPERVISED IN THE POOL OR INSIDE THE POOL AREA — NOT EVEN FOR A SECOND!

INFORM GUESTS TO YOUR HOME OF THE IMPORTANCE OF CLOSELY WATCHING CHILDREN AROUND WATER. AT PARTIES, MAKE SURE SOMEONE IS ALWAYS WATCHING THE CHILDREN AROUND THE POOL.
DON'T COUNT ON BARRIERS TO KEEP CHILDREN FROM REACHING THE POOL.

NO BARRIER IS FOOLPROOF.
BARRIERS ONLY SLOW A CHILD'S ACCESS TO THE POOL.

In case of an emergency:
ACT IMMEDIATELY —
1— SHOUT FOR HELP.
2— PULL THE CHILD OUT OF THE WATER.
3— TAKE THE CHILD TO THE PHONE AND DIAL 9-1-1
4— CHECK AIRWAY AND BREATHING.
   IF NEEDED, START CPR IMMEDIATELY.
   CPR CAN SAVE LIVES AND PREVENT SERIOUS INJURY.

HOW TO LEARN CPR
BULLHEAD CITY FIRE DEPARTMENT
PHONE 758-3971 FEE $11.00

AMERICAN RED CROSS
PHONE 758-9330 FEE $25.00

OR CONTACT YOUR LOCAL A LOCAL HOSPITAL FOR CLASSES.

Other smart tips to protect children around water:

DON'T:
DON'T KEEP TOYS, TRICYCLES OR OTHER PLAYTHINGS IN THE POOL AREA. ALSO, REMOVE ITEMS THAT A CHILD COULD USE TO CLIMB OVER THE BARRIER.
DON'T BE DISTRACTED BY PHONE CALLS, DOORBELLS, OR CHORES WHILE CHILDREN ARE IN THE POOL. YOUR FULL ATTENTION SHOULD BE ON THE CHILDREN.
DON'T RELY ON SWIMMING LESSONS OR "FLOATIES" TO PROTECT YOUR CHILDREN.
DON'T PROP GATES OPEN.

DO:
ATTEND A CPR CLASS. ALL FAMILY MEMBERS AND BABYSITTERS SHOULD KNOW CPR.
FOR THE NEAREST CLASS, CONTACT YOUR LOCAL FIRE DEPARTMENT.
POST 9-1-1 NUMBERS ON ALL PHONES.

LEARN WATER RESCUE. KEEP LIFESAVING EQUIPMENT MOUNTED NEAR THE POOL, ESPECIALLY IF YOU CAN'T SWIM.

LOCK PASSAGEWAYS (SUCH AS PET DOORS) LEADING TO THE POOL.

INSPECT LATCHES AND GATES REGULARLY; KEEP THEM IN WORKING ORDER.

SET A GOOD EXAMPLE. INSIST ON SAFETY AROUND THE POOL.

CITY OF BULLHEAD CITY REGULATIONS AND INFORMATION AVAILABLE ON REQUEST.
PHONE 763-0124 OR 763-9400.
Swimming Pool Barriers
"Fence Configuration"

**POOL SETBACK**
ZONING REQUIREMENTS MAY BE MORE RESTRICTIVE
CHECK WITH A PLANNER FOR SPECIFIC INSTALLATIONS
PHONE (520) 763-0123.

**DIAGONAL FENCES**
(LATTICE)
1. Be at least 5 feet high, measured on the outside of the barrier.
2. Have a maximum opening size of 1 3/4 inches in dia. Can pass
3. Be self-closing and self-latching at least 54 inches above ground
4. Bottom of barrier 4 inches

**HORIZ./VERT. FENCES**
(WROUGHT IRON)
1. Be at least 5 feet high, measured on the outside of the barrier.
2. Have no openings through which a sphere 4 inches in dia. can pass
3. Be self-closing and self-latching at least 54 inches above ground
4. Bottom of barrier 4 inches

**CHAIN LINK FENCES**
(LATTICE)
1. Be at least 5 feet high, measured on the outside of the barrier.
3. Chain link material to be minimum 11 gauge

**SOLID FENCES**
(MASONRY, CONCRETE)
Shall not have openings, handholds or footholds that can be used to climb the barrier. Indentations not allowed except for masonry tools.

*POOL* means an in-ground or above-ground swimming pool or other contained body of water 24" or more inches in depth, wider than 8 feet, and intended for swimming.

BY DEFINITION!
RESIDENTIAL POOLS, SPAS AND HOT TUBS
BARRIER REGULATIONS
2006 INTERNATIONAL RESIDENTIAL CODE
APPENDIX G (with amendments)

SECTION AG101, GENERAL:

AG101.1 General. The provisions of this appendix shall control the design and construction of swimming pools, spas and hot tubs installed in or on the lot of a one- or two-family dwelling.

SECTION AG102, DEFINITIONS:

AG102.1 General. For the purposes of these requirements, the terms used shall be defined as follows and as set forth in Chapter 2 of the 2006 International Residential Code.

ABOVE-GROUND/ON-GROUND POOL. See "Swimming pool."

BARRIER. A fence, wall, building wall or combination thereof which completely surrounds the swimming pool and obstructs access to the swimming pool.

HOT TUB. See "Swimming pool."

IN-GROUND POOL. See "Swimming pool."

RESIDENTIAL. That which is situated on the premises of a detached one- or two-family dwelling or a one-family townhouse not more than three stories in height.

SPA, NONPORTABLE. See "Swimming pool."

SPA, PORTABLE. A nonpermanent structure intended for recreational bathing, in which all controls, water-heating and water-circulating equipment are an integral part of the product.

SWIMMING POOL. Any structure intended for swimming or recreational bathing that contains water over 24 inches (610 mm) deep. This includes in-ground, above-ground and on-ground swimming pools, hot tubs and spas.

SWIMMING POOL, INDOOR. A swimming pool which is totally contained within a structure and surrounded on all four sides by the walls of the enclosing structure.

SWIMMING POOL, OUTDOOR. Any swimming pool which is not an indoor pool.

SECTION AG103, SWIMMING POOLS:

AG103.1 In-ground pools. In-ground pools shall be designed and constructed in conformance with ANSI/NSPI-5 as listed in Section AG108.

AG103.2 Above-ground and on-ground pools. Above- ground and on-ground pools shall be designed and constructed in conformance with ANSI/NSPI-4 as listed in Section AG108.
SECTION AG104, SPAS AND HOT TUBS:

AG104.1 Permanently installed spas and hot tubs. Permanently installed spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-3 as listed in Section AG108.

AG104.2 Portable spas and hot tubs. Portable spas and hot tubs shall be designed and constructed in conformance with ANSI/NSPI-6 as listed in Section AG108.

SECTION AG105, BARRIER REQUIREMENTS:

AG105.1 Application. The provisions of this chapter shall control the design of barriers for residential swimming pools, spas and hot tubs. These design controls are intended to provide protection against potential drownings and near-drownings by restricting access to swimming pools, spas and hot tubs.

AG105.2 Outdoor swimming pool. An outdoor swimming pool, including an in-ground, above-ground or on-ground pool, hot tub or spa shall be surrounded by a barrier which shall comply with the following:

1. The top of the barrier shall be at least 60 inches above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 4 inches measured on the side of the barrier which faces away from the swimming pool. Where the top of the pool structure is above grade, such as an above ground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure. Where the barrier is mounted top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches.

2. Openings in the barrier shall not allow passage of a 4-inch-diameter sphere.

3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.

4. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches, the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed 1¼ inches in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1¼ inches in width.

5. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches or more, spacing between vertical members shall not exceed 4 inches. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed 1¼ inches in width.
6. Maximum mesh size for chain link fences shall be a 2¼-inch square unless the fence has slats fastened at the top or the bottom which reduce the openings to not more than 1¾ inches.

7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than 1¾ inches.

8. Access gates shall comply with the requirements of Section AG105.2, Items 1 through 7, and shall be equipped to accommodate a locking device. Pedestrian access gates shall open outward away from the pool and shall be self-closing and have a self-latching device. Gates other than pedestrian access gates shall have a self-latching device. Where the release mechanism of the self-latching device is located less than 54 inches from the bottom of the gate, the release mechanism and openings shall comply with the following:

8.1. The release mechanism shall be located on the pool side of the gate at least 3 inches below the top of the gate; and

8.2. The gate and barrier shall have no opening larger than ½ inch within 18 inches of the release mechanism.

9. Where a wall of a dwelling serves as part of the barrier, one of the following conditions shall be met:

9.1. The pool shall be equipped with a powered safety cover in compliance with ASTM F 1346; or

9.2. All doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and its screen, if present, are opened. The alarm shall sound continuously for a minimum of 30 seconds immediately after the door is opened and be capable of being heard throughout the house during normal household activities. The alarm may be equipped with a manual means, such as a touchpad or switch, to temporarily deactivate the alarm for a single opening. Such deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches above the threshold of the door; or

9.3. Other means of protection, such as self-closing doors with self-latching devices, which are approved by the governing body, shall be acceptable so long as the degree of protection afforded is not less than the protection afforded by Item 9.1 or 9.2 described above.

10. Where an above-ground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps:

10.1. The ladder or steps shall be capable of being secured, locked or removed to prevent access; or
10.2. The ladder or steps shall be surrounded by a barrier which meets the requirements of Section AG105.2, Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter sphere.

AG105.3 Indoor swimming pool. Walls surrounding an indoor swimming pool shall comply with Section AG105.2, Item 9.

AG105.4 Prohibited locations. The required barrier shall be constructed not less than 48 inches from any natural or man-made object that would effectively reduce the 60 inch non-climbable height of the barrier.

AG105.5 Barrier exceptions. Spas or hot tubs with a safety cover which complies with ASTM F 1346, as listed in Section AG107, shall be exempt from the provisions of this appendix.
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Per ARS 9-834: Prohibited acts by municipalities and employees; enforcement; notice:

A. A municipality shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule, ordinance or code. A general authority of an authority does not constitute a basis for imposing a licensing requirement or condition unless the authority specifically authorizes the requirement or condition.

B. Unless specifically authorized, a municipality shall not require any permit for water or sewer services that are intended to serve a building or structure.

C. This section does not prohibit municipal flexibility to issue licenses or adopt ordinances or codes.

D. A municipality shall not require or initiate discussions with a person about waiving that person's rights.

Licensing Timelines:
Overall timeline for review: 60 working days consisting of: Review of administrative review for application completeness, Up to 45 working days for substantive review of the application. (See "Building and Zoning Permits" guide for complete details). An applicant may receive clarification of the City's interpretation of application of a statute, ordinance or policy statement at any time.

Acknowledgement:
I hereby acknowledge that the information I have provided is correct and I agree to comply with all State, County and City laws and ordinances regulating construction. I also acknowledge I am aware of the City's permits in general; that the City is not responsible for reviewing compliance with any City's that apply to the project; and that in my opinion no other permits or has been or will be complied with. I understand and agree the City of Bullhead City has no obligation to explain every requirement and ordinance to me prior to approval of my project. I also acknowledge by filing this application I authorize any City of Bullhead personnel to conduct any and all inspections. The issuance of a permit based on plans, specifications and other data shall not prevent the building official from thereafter requiring the correction of errors in said plans, specifications and other data, or preventing building operations when in violation of this code or of any State, County or City laws, rules or regulations.

Owner/Agent Signature: ___________________________ Date: ________________

Applicant's Signature: ___________________________ Date: ________________

OFFICE USE ONLY

Census: ___________ Square Footage: ___________

Type of Construction: ___________ Occupancy Classification: ___________ Occupant Load: ___________ Number of Bedrooms: ___________ Flood Zone: ___________

Pre-Paid Amount: ___________ Paid By: ___________ Receipt #: ___________

Valuation: ___________ Permit Fee: ___________ Plan Review: ___________


Zoning: ___________ Lot Size: ___________ Lot Coverage: ___________

Minimum Setbacks: Front: ___________ Side: ___________ Street Side: ___________ Rear: ___________

Easements: ___________

Comments: ___________

REVIEWED BY: ___________ DATE: ___________

SUBMITTAL

P&Z

BLDG.

ENG.

APPROVAL

TYPED

Permit Application: 03.2018
BUILDING AUTHORITIES
INSTRUCTIONS FOR BOND CERTIFICATES

The following are guidelines for compliance with ARS § 42-5007. This law requires that building authorities obtain a certificate from the Arizona Department of Revenue to ensure that the bonding requirements has been met prior to issuing any building permit for projects of $50,000 or more in value.

For projects of more than $50,000 in value, contractors must present one of the following types of certificates prior to being issued a building permit.

A. An annual bond certificate
B. A one-time bond exemption for the project
C. A receipt for a bond identifying the location of the project

NOTE: For contractors with the annual bond exemption, please ensure that the expiration date has not passed or expired. Samples are attached for reference.

If the annual bond exemption certificate has expired or the contractor does not have a certificate, advise the contractor to call Arizona Department of Revenue at (602)716-6056 or (800)634-6494 toll free.

If the contractor qualifies, a one-time exemption will be issued for the specific project for which the building permit is being requested. The one-time exemption will be faxed to the building authority so that the building permit can be issued. If qualified, the contractor will be mailed an annual bond exemption certificate.

When contractors do not have one of the acceptable forms of certificate, the Arizona Department of Revenue will advise them of further requirements. After the Arizona Department of Revenue determines that the contractor is exempt or must submit a bond, one of the following will be faxed to the building authority:

A. A one time bond exemption for the project
B. A receipt for a bond identifying the location of the project

For any questions regarding these procedures or assistance to contractors, please call the Bond Compliance Officer at (602)716-6056 or (800)634-6494 toll free.
CITY OF BULLHEAD CITY
FINANCE DEPARTMENT
1255 Marina Boulevard
Bullhead City, AZ 86442-5733
(928) 763-9400  TDD (928) 763-9400

ARE OWNER-BUILDERS TAXED?

Under certain circumstances, owner-builders who are improving real property for themselves may or may not be the party liable for paying sales tax on the construction. A homeowner who is building his own principal residence is not normally the liable party. Each of the contractors or suppliers who provide materials and/or services are liable based on their income from the job.

However, the owner-builder may be liable for some additional tax if the property is offered for sale or sold prior to occupying the home for at least six (6) months after completion. Many Owner-Builders become Speculative Builders and are subject to tax based on the sales price of the real property.

A Speculative Builder is defined as:

1. An Owner-Builder who sells or contracts to sell, at any time, improved real property (as provided in Section 3.16-416) consisting of:

   A. custom, model, or inventory homes regardless of the stage of completion of such homes; or

   B. improved residential or commercial lots without a structure, or

2. An Owner-Builder who sells or contracts to sell improved real property, other than real property specified in (A) and (B) above:

   A. prior to completion, or

   B. before expiration of twenty-four (24) months after the improvements of the real property sold are substantially complete.

An Owner Builder who is building a commercial structure for sale is liable for tax based on the property’s sales price. If the property is not sold within 24 months of the date it was completed, the tax is due on the 25th month following completion and is based on the cost of construction.

The liability for Speculative Builders occurs at the close of escrow or transfer of title, whichever occurs earlier. Certain exclusions, exemptions, and deductions may be subtracted from the gross income to arrive at the taxable income. Owner-Builders and Speculative Builders are encouraged to consult their tax professional for calculation of the tax liability.

Please contact the City of Bullhead City Finance Department at (928) 763-9400 if you have questions.
CITY OF BULLHEAD CITY
OWNER BUILDER - DECLARATION OF INTENT

Project Address: ____________________________ Permit #: ____________________________
Property Owner Name: _____________________ Permit Type: ____________________________
Mailing Address: ____________________________
Phone Number: ____________________________

Initial One

OWNER BUILDER CONTRACTOR LICENSE EXEMPTION DECLARATION

I understand that the “Handyman” exemption does not apply to any construction project which requires a building permit and/or the total cost of materials and labor are more than $1000. I understand that all contractors must have a valid Arizona Registrar of Contractors license and a valid City of Bullhead City business license.

Improvements to Vacant or Improved Property (intended for occupancy solely by the owner):
I am exempt from Arizona contractor license laws on the basis that I am the owner/developer of the property and the property will not be used by members of the public, sold or rented for at least one year after completion of this project (ARS § 32-1121.A.5).

Improvements To Vacant Property (intended for use by members of the public, sale or rent):
I am exempt from Arizona contractor license laws on the basis that I am the owner/developer of the property and I will contract with a licensed general contractor to provide all construction services (ARS § 32-1121.A.6).
- General Contractor information to be provided on reverse.

Improvements To Improved Property (intended for use by members of the public, sale or rent):
I am exempt from Arizona contractor license laws on the basis that I am the owner/developer of the property and I will contract with licensed general contractors or specialty contractors to provide all construction services. (ARS § 32-1121.A.6)
- General Contractor and/or Specialty Contractor information to be provided on reverse.

Initial One

SALES TAX DECLARATION

I am constructing minor improvements to real property. I understand that all construction contractors utilized in connection with this project are liable for payment of the City of Bullhead City sales tax.

I am constructing substantial improvements to real property for my own use. I do not intend to sell the improved real property within twenty-four (24) months after completion. I understand that all construction contractors utilized in connection with this project are liable for payment of the City of Bullhead City sales tax. I also agree to furnish a list of amounts paid to all contractors to the Finance Department of the City of Bullhead City within fifteen (15) days after final inspection. I further understand that if I sell the project within twenty-four (24) months after completion, I am liable for sales tax on the sales price, less applicable credit for taxes previously paid.

I am constructing substantial improvements to real property which I intend to sell upon completion.
I declare liability for payment of City of Bullhead City sales tax which I understand is due and payable upon the full sales price at the close of escrow or transfer of title, whichever occurs first. I further understand that if the project is not sold within twenty-four (24) months after completion, I am liable for payment of all sales tax on construction costs previously claimed as exempt (including land). If this box has been checked, you must go to the Arizona Department of Revenue to obtain a Sales Tax Number prior to permit issuance, if you do not already have one.

Initial One

WORKMANS COMPENSATION DECLARATION

I certify that in the performance of the work for which this permit is issued, I will not employ any person in any manner so as to become subject to the Worker’s Compensation Laws of Arizona. I understand that if I become subject to the Worker’s Compensation provisions of the labor code, I must comply with its provisions or this permit will be deemed revoked.

I hereby affirm that I have a certificate of consent to self-insure, or a certificate of Worker’s Compensation Insurance, or a certified copy. ☐ Certified copy is hereby furnished. ☐ Certified copy is filed with the City.

Signature of Property Owner: ____________________________ Date: ____________________________

Original: Finance Department Copies: Property Owner and Legal File
**CONTRACTOR LIST (For Declaration of Intent)**

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Type:</th>
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<tbody>
<tr>
<td>Mailing Address:</td>
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</tr>
<tr>
<td>City:</td>
<td>State:</td>
</tr>
<tr>
<td>Office #:</td>
<td>Cell #:</td>
</tr>
<tr>
<td>Email:</td>
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</tr>
<tr>
<td>AZ Registrar of Contractors Number:</td>
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</tr>
<tr>
<td>Arizona Transaction Privilege Tax Number:</td>
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<tr>
<td>City of Bullhead City Business License Number:</td>
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</table>

<table>
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<tr>
<th>Sub-Contractor</th>
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<td>City of Bullhead City Business License Number:</td>
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# Outside Agency Approvals

<table>
<thead>
<tr>
<th>X</th>
<th>Agency</th>
<th>Address</th>
<th>Contact</th>
<th>Phone #</th>
</tr>
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<tbody>
<tr>
<td></td>
<td>Bullhead City Fire Department (All Projects)</td>
<td>1230 Highway 95(Bullhead City, AZ 86429)</td>
<td>Jim Dykens, Fire Marshal</td>
<td><a href="mailto:firemarshal@bullheadfire.org">firemarshal@bullheadfire.org</a> 928-754-2001, Ext. 4222</td>
</tr>
</tbody>
</table>
|   | Mohave County Environmental Health Department (Projects with food service/food prep) | 1130 Hancock Rd. (Bullhead City, AZ 86442) | Sites in Riverview Mall and Hancock Rd -> North: Nicole Nelson
  Sites Hancock Rd -> South: Karl Gieszl | Nicole.Nelson@mohavecounty.us
  Karl.Gieszl@mohavecounty.us 928-758-0704 |
|   | Mohave County Development Services (Projects with septic tanks, modular offices, etc.) | 1130 Hancock Rd. (Bullhead City, AZ 86442) | Page Perkins | Page.Perkins@mohavecounty.us 928-758-0707 |
  602-771-4677 |
|   | Mohave County Airport Authority, Inc. (Projects within the Airport's Part 77 Airspace – see map) | Laughlin/Bullhead International Airport
  Mohave County Airport Authority
  2550 Laughlin View Dr., #117
  Bullhead City, AZ 86429 | Jeremy Keating C.M., C.A.E., Airport Director | jkeating@flylhp.com |

## Contact the following (if marked “X”):

### ADOT:
- Arizona Department of Transportation (Projects on Highway 95 or Highway 86) 3660 E. Andy Devine Ave. Kingman, AZ 86401 Northwest District, Kingman Permits Office kingmanpermits@azdot.gov 928-681-6010

### UTILITY PROVIDERS:
- EPOR Water (Most areas) PO Box 20385 Bullhead City, AZ 86439 Dave Evans 928-763-0487
- Bermuda Water Company (Southern areas: Arroyo Vista, Etc.) PO Box 8307 Fort Mohave, AZ 86427 Debbie Fields dsfields@uiuwat.com 928-763-6676
- Mohave Electric Cooperative (Most areas) 1999 Arena Dr. Bullhead City, AZ 86442 John Williams Stephen Wheeler 928-763-4115
- Uniource Energy Services (Punto De Vista only) PO Box 3099 Kingman, AZ 86402 Brenda McDaniel 928-681-8914
- Southwest Gas Corporation PO Box 22374, 34A-002 Bullhead City, AZ 86439 Mike Higgins 928-763-7467
- Kinder Morgan (formerly El Paso Natural Gas) 5405 Needle Mountain Rd. Topock, AZ 86436 Don Snedden 928-733-8260
- Frontier Communications 927 Hancock Rd. Bullhead City, AZ 86442 Allen Cox Steve Silverman 928-783-0449
- Suddenlink Communications 1049 Hancock Rd. Bullhead City, AZ 86442 George Acker Jeremy Brunk 928-758-6641, Ext: 10511
- AT&T (Commercial Projects Only) Gary Stephens 702-595-7965

### OTHER:

This list may not include all outside agencies applicable to your project. It is the applicant's responsibility to obtain all outside agency approvals required by Federal, State and/or Local statute. Your contact information may be shared with the outside agencies contained on this list.

Signature of Applicant: ___________________________ Date ______________

J:\Com\Files\Outside Agency Approvals 2018 (rev 08/08/2018)
## FEE CALCULATION WORKSHEET

### ESTIMATE

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<tr>
<th>Accessory</th>
<th>Size per Square Feet</th>
<th>Factor per Square Feet</th>
<th>Valuation</th>
<th>PERMIT FEE</th>
<th>PLAN REV FEE</th>
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<td>Room Addition</td>
<td></td>
<td>$40.73</td>
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<td>$40.73</td>
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<tr>
<td>Garage, Storage Room or Storage Shed</td>
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<td>$40.73</td>
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<td>Patio Cover, Ramada or Screen Porch</td>
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<td>$16.36</td>
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<tr>
<td>Deck or Balcony</td>
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<td>Carport</td>
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<td>Air Conditioning</td>
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<td>Fire Sprinklers</td>
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<tr>
<td><strong>Miscellaneous</strong></td>
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<tr>
<td>Swimming Pool (in ground) / (above ground &gt;42&quot;)</td>
<td></td>
<td>$32.72 / $21.81</td>
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<tr>
<td>Retaining Wall or Sea Wall</td>
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<td>$17.46</td>
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<td>$17.46</td>
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<td>Block Fence over 6' height</td>
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<td>$4.36</td>
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<td>Foundation Slab</td>
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<td>Other</td>
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<td>$31.20</td>
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<td><strong>Permits by Inspection (Reroof, Demolition, Storable Pool, etc.)</strong></td>
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<tr>
<td><strong>Grading</strong></td>
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<td>$38.29</td>
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<td>Residential</td>
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<td>$38.29</td>
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<tr>
<td><strong>Electrical/Mechanical/Plumbing</strong></td>
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<td></td>
<td></td>
<td>$58.90</td>
<td>$38.29</td>
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<tr>
<td>Electrical Service (up to 200 amps)</td>
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<td>$58.90</td>
<td>$38.29</td>
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<tr>
<td>Electrical Service (over 200 amps, less than 1000 amps)</td>
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<tr>
<td>Electrical - Photovoltaic System / Wind Turbine</td>
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<td>Signs (with new electrical)</td>
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<td>Fences &amp; Block Walls (6' or less, non-retaining)</td>
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<td><strong>Engineering</strong></td>
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Due At Submittal $_______
A3.40.210.02 – Valuation Fees

Gold - $1.00 - $500,000.00
Silver - $501.00 - $2,000.00
Bronze - $2,001.00 - $25,000.00

$20.78 first $500,000.00,
PLUS $2.77 per $100.00 or fraction of,
up to and including $2,000.00
PLUS $12.47 per $1,000.00 or fraction of,
up to and including $25,000.00
PLUS $9.00 per $1,000.00 or fraction of,
up to and including $50,000.00
PLUS $6.22 per $1,000.00 or fraction of,
up to and including $100,000.00
PLUS $4.83 per $1,000.00 or fraction of,
up to and including $500,000.00
PLUS $4.16 per $1,000.00 or fraction of,
up to and including $1,000,000.00
PLUS $2.77 per $1,000.00 or fraction of,

A3.40.210.03 - Inspection Fees

Outside normal business hours
Re-inspection
Inspection for which no fee is specifically indicated
Additional plan review required by changes, etc. to approved plans
Laboratory testing

$48.00 per hour*
$48.00 per hour*
$48.00 per hour*
$48.00 per hour*
$48.00 per hour,
minimum 3 samples

*Or the total hourly cost to the jurisdiction, whichever is greatest. This cost shall include supervision, overhead, equipment, hourly wages and fringe benefits of the employees involved.


Commercial / Multi-Family Residential
One and Two Family Residential
Residential Standard plans:
Submittal of standard plan
Each additional site-specific submittal for site review
and administrative costs
Secondary changes of standard plan
Medical Marijuana: Dispensary, Infusion Facility,
Cultivation Facility, etc.
All other submittals

65% (sixty-five percent) of building permit fee
65% (sixty-five percent) of building permit fee
75% (seventy-five percent) of building permit fee
50% (fifty percent) of building permit fee
$48.00 per hour plan review fee
(min. one hour)
90% (ninety percent) of building permit fee
65% (sixty-five percent) of building permit fee